

Paula Barnshaw

From: Dawn Saffery <Dawn.Saffery@surreycc.gov.uk> on behalf of SFRS Business Support/COM/SCC <sfrsbusiness.support@surreycc.gov.uk>
Sent: 13 January 2020 15:30
To: licensing
Subject: Correspondence from Surrey Fire & Rescue Service ref: LAVERSHOT BARNES (PARENT),LONDON ROAD,WINDLESHAM,GU20 6LL - SH001039

Dear Sir or Madam

In response to the above consultation your ref: Premises License

**The Regulatory Reform (Fire Safety) Order 2005
 Licensing Act 2003/Housing Act 2004**

I can confirm that I have received a copy of an application for a Premises Licence/ HMO Licence/ Club Premises Licence/Variation of Licence/Minor Variation of Licence/Review of Licence/Transfer of Licence or Provisional Statement in respect of the above premises.

I would notify you that the Fire Authority has no objection to the application. However, the Regulatory Reform (Fire Safety) Order 2005 requires the responsible person to make a suitable and sufficient assessment of the risks from fire, to which relevant persons are exposed, and to remedy any findings of the assessment. The risk assessment should be conducted by a suitably competent person. Licensed Premises are required under the above legislation to document the Fire Safety arrangements and any significant findings resulting from the required risk assessment.

Fire risk assessments are an organised view of the activities of your premises regarding anything which could cause harm to persons. It allows you to consider whether you have taken adequate precautions or should do more to avoid harm. The fire risk assessment should give details of the following:-

- a. The Means of escape.
- b. Lighting and emergency lighting.
- c. Means of giving warning in case of fire or other emergency.
- d. Signs and instruction notices.
- e. Fire-fighting equipment.

Fire risk assessments in licensable premises should pay attention to the following:

- f. Permitted occupancy levels & adequate arrangements to ensure they are not exceeded. Guidance on how this can be done can be found in The Building Regulations 2010 as amended Fire Safety Approved Document B (current edition) and British Standard 9999:2008 Code of Practice for fire safety in the design, management and use of buildings and the relevant Department for Communities and Local Government guidance document. These can be found at the Government Services and Information website at: <https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-advice-documents>
- g. Fire performance details of furnishings, curtains, fabrics and decorations etc.
- h. Staff training, drills and methods of their recording.
- i. Evidence of testing and maintenance of fire alarms, emergency lighting, fire-fighting equipment and general electrical systems.
- j. Arrangements for calling the fire service and access for emergency vehicles.
- k. The dimensions of the building boundary and any external walls and opening's.
- l. The access and egress points from the premises including escape routes.
- m. Identified areas for each licensable activity.
- n. Fixed structures including furniture & fittings, which may impact on the ability of persons to use the escape routes.
- o. Location and type of fire safety measures and fire-fighting equipment.

- p. The location of any raised stage, floor areas, steps, stairs, elevators or lifts.
- q. The location of any kitchens or areas of hot food preparation.

The applicant should be advised that current fire safety legislation requires an employer or other responsible person to carry out a regular review of their fire risk assessment and as a result of changes to the workplace, revise the fire safety arrangements to reduce any increased risk.

If you are looking to employ a fire safety specialist, it can be difficult to judge the competence of companies and persons who advertise their services as fire risk assessors. The fact that a person or company is operating in the fire sector or that someone has previous fire service experience, does not mean that they are a fire safety specialist.

There are a small number of fire risk assessor registration schemes in operation for persons and companies that carry out fire risk assessments:

- The Institution of Fire Engineers (www.ife.org.uk)
- Warrington Fire (www.warringtoncertification.com)
- The Institute of Fire Safety Managers (www.ifsm.org.uk)
- Fire Industry Association (www.fia.uk.com)

Surrey Fire and Rescue Service may audit the premises in the future as part of its risk based inspection programme. A full copy of the enforcement policy can be found on our website at: <https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-advice-documents>.

Should you require any further advice or assistance please do not hesitate to contact the Protection Team at the above address or visit our website.

Kind regards

Business Support
 Surrey Fire & Rescue Service
 Tel: 01737 733733

Web: www.surrey-fire.gov.uk
 Surrey Fire and Rescue Service - with you, making Surrey safer

Web: www.surrey-fire.gov.uk

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Our values show that we care about...

our residents	being excellent	being open	working together	respecting others

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